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PUBLIC WORKS COMMITTEE MINUTES **5-28-15**

Call to order

Kyle Smith called meeting to order about 6:37 pm. After Trustee Cazier arrived.
Present: Trustee's Kyle Smith, and Russell Cazier.
Also present: Resident Dustin Palenshus and DPW Mark A. Langer.

Approve minutes from 4/23/15

Smith moved, second by Cazier to approve minutes of 4/23/15, carried.

407 Pine St-request to pour concrete in terrace, for unloading area.

Dustin Palenshus was present and is requesting approval to pour approximately a 5 foot wide section of concrete in the terrace between the sidewalk and the curb as an unloading area for the wheelchair ramp on his van. Smith said this request was at public safety and that committee had no problems with it but thought the Public Works committee should look at it. Langer said that it appears that the utilities are not in the area of the work and doesn't see an issue with adding this surface.

After discussion Smith moved, second by Cazier and carried to allow Mr. Palenshus to pour this concrete as long as he contacts diggers hotline, builds it to Village sidewalk specifications (thickness & base), and that it is noted that projects like these are considered on a case to case basis.

First Street/Park-request discussion: speed bumps, 15 MPH speed limit, or gate.

The resident on the SW corner of Bowman and First St. asked Public Works what could be done over the high rate of speed that people travel into and out of Legion Park via First St. His suggestions were 15 MPH speed limit signs up (and ordinance changes), speed bumps just inside the park off First St., or put up a gate and let people park on Railroad St. and walk in. Langer told him he would forward this request to the committee.

Cazier asked that Langer get prices for speed bump installations. Committee discussed plowing effects on speed bumps. The committee agreed that they think a gate was not a good idea. There is too many people/vehicles using that entrance.

After more discussion, Smith moved to have this item on the next PWs agenda and to send the request to Public Safety for their input/suggestions. Second by Cazier and carried.

Lincoln St. storm water pond request: dredge, fence, and trespassing.

Langer said he received a note at Village Hall 4/27/15 from Denise Stack 304 N. Rutland Ave. stating "Would like to have the pond cleaned." Langer called her and she said that she would like the Village to dredge the water area because kids play in it and it's unsafe. She further stated that "it hasn't been dredged in 46 years" Langer told her he would pass the request to this Committee.

Langer said that PWs also received a concern this past week from another neighbor requesting that there is a lot of trash and toys in the pond. This person also said that his neighbor lets their kids play in it. Langer said that on Tuesday PWs cleaned up everything they could reach in and around the pond and hauled to PWs department (showed picture of all the stuff). PWs is waiting on the Police to see if it can be disposed of.

After discussions the committee agreed that dredging would not be a high priority in these tight fiscal times and people should not be trespassing/playing in, or dumping (littering) this Village property. Langer also said that it appears that in the winter there may be people ice skating on it.

Committee discussed fencing. There is fence along Lincoln St. but the other three sides there is nothing. Committee agreed that this also would be a big expense and none of the other Village storm water areas are fenced.

After further discussion, Cazier moved to have PWs purchase and install three NO TRESSPASSING/NO DUMPING signs and install one on the west, one on the north and one on the east Village property lines, and to send this issue to Public Safety Committee. Second by Smith and carried.

Recommend to Board approval of amendment No. 1 to the 4/25/12 Strand agreement

Langer explained that this item and the next were follow-up's to Strands Troy Larsen's presentation at Village Board meeting earlier this month. This amendment is extending/updating the Technical Services Agreement from 2012 by two more years into 2016.

Smith moved second by Cazier and carried to recommend to Village Board approval of Amendment No.1 to Strand Engineering's TSA from 2012.

Recommend to Board approval of Strand task order No. 15-01, Preliminary Alternatives Plan

Langer said this task order is for the work Strand is doing on the next portion of the DNR WWTP Permit requirements, and what Troy showed to Board on May 11th. Committee discussed the DNR requirements, timeline, and funding for this. Langer stated that the Board has been budgeting extra funds the last couple years in the WWTP budget to keep this issue on track. In 2016 there will have to be the same thing done in the budget.

After more discussion, Smith moved with a second by Cazier to recommend to Village Board approval of Strand Engineering's Task Order No. 15-01 Preliminary Compliance Alternatives Plan. Motion carried.

Water Utilities Simplified Rate Case-(not eligible) discussion

Langer explained the handout (attached) was from Clerk Strause and it shows that the Village Water Utility does not meet the financial requirements for a Simplified Rate Case (SRC). Langer said that there has been talk of looking at rate increases for water and sewer utility's. Smith stated he is not in favor of either of the two being increased.

After more discussion the committee would like both the water and sewer rates on the next Village Board agenda. Smith asked that Clerk Strause provide more detail on how not increasing the rates will affect future budgets. Langer will look into costs on doing a sewer rate study.

Recommend to Board "Natural Lawn" permit fee amount

Langer said that in the process of talking to a resident about the weeds and grasses over 6 inches on his property the Natural Lawn application and permitting process was brought up. Clerk Strause and Langer looked it over and thought the \$50.00 fee might be too low for the costs incurred and time involved by staff.

Committee reviewed the handouts on the process and asked what staff thought a better fee might be? Langer said that \$250.00 was a number the clerk and him discussed. Smith said he thought \$300.00 might be adequate.

After more discussion Cazier moved, second by Smith to recommend to Village Board to raise this fee but to decide how much at the board meeting. Motion carried.

Spring Dumpster Days totals

The handout showed the totals from this spring's 10 day event. Langer said that after the three (contracted) free dumpsters and after being paid for the metal recycling, it cost the Village about \$697.00 for Pellitteri to provide this service. Smith reminded the committee that Clerk Strause mentioned at Board that the State is making cuts to recycling funds to Municipalities in 2016.

Utilities Report

Noted items: Well # 2 motor was changed (in 2015 budget) but new motor was bad so old one was reinstalled and new one being re-ordered by contractor, lift station yearly inspections were done, N. Kerch St lift station issues again-second check valve was replaced, and Spilde is ready to train new board members on EM binders whenever they contact him.

Smith asked if the Village is still contacting the residents around the lift station periodically with "what not to flush" information fliers? Langer said yes, and it's also on the Village website.

Public Works Report

Noted items: Street Flags up, weed letters beginning to go out, swept streets, Hwy92/14 storm water system spring inspection done with no apparent issues observed, storm water inlets cleaned, sold aluminum cans and scrap metals to Dane recycling (\$106.31), Green Co. crack filled streets, Township helped with hot mix street pothole patching, one cremation burial, 80 + fourth graders helped with Arbor Day celebration and 80 + third graders helped on 5/18/15 clean and pickup sticks in the parks and cemetery trail.

Langer also said that there is getting to be some dumping of things in the Cemetery brush staging area that are not brush or compost and the department has to keep cleaning up and hauling away. PWs is working with the PD to try and stop this. There is going to be some extra costs associated with looking into/resolving this issue.

Smith asked about the Street and Parks Tree grant work/status is going? Langer said that he just found out today that after all three contractors agreed to do portions of the project that they gave the Village the lowest price for, Rucks Tree service has now backed out of doing the work they were given. The committee agreed that Rucks doesn't need to be asked to provide pricing in the future.

Langer said some their work will be reallocated but there is a huge issue with how to dispose of the brush pile? The next lowest bid was \$16,300.00. It was discussed how Green Co used to do it every other year for the Village but they no longer provide that service, and prior to that the Village burned it. Smith asked if renting a chipper or working with the Towns chipper is an option. Langer and staff talked about that but the pile is so tangled and compacted it will be a lot of man-hours to get it done.

Smith asked that a price be obtained for renting a chipper and purchasing a chipper. Smith asked if the PWs would donate some funds to the Fire Department if they did a training burn on it. Langer said that it would have to be approved but he didn't have a problem with that as long as it was in budgeted funds.

Langer said something different will need to be done with this service going forward but right now he will be looking at the most inexpensive way to get rid of the existing pile.

Next Meeting-Thursday

Cazier moved, second Smith to change the date for Public Works meetings to the fourth Tuesday of the month at 6:00p.m. Motion carried. Next meeting Tuesday June 23, 2015.

Adjourn

Smith moved to adjourn at 7:43 pm. Second by Cazier and carried.

Respectfully submitted- Mark A. Langer, Public Works Director – 608-455-1842